

Year 3/4 Australian National Maritime Museum, Sydney
Friday 13th October 2017

Dear Parents/Carers,

Year 3/4 will be attending a day excursion to Sydney to visit the Australian National Maritime Museum. The students will be participating in four rotation activities, including two guided programs - *EMB Endeavour* and *Navigators*.

Departure Time: Students will need to be at school at **6.30am. The bus will depart at 7:00am** on Friday 13th October 2017.

Return Time: Students will be returning to Lyneham Primary by 7:00pm on Friday 13th October 2017.

What to Bring: Students will need to wear school uniform and bring the following:

- Hat
- Plenty of food including morning tea, lunch and afternoon tea (no hot food please)
- Water bottle

Accompanying Staff: Gerard Clementine, Emma Harriden, Becky Volz, Cayley Vranjican, Charlotte Stevens, Olivia Neilson and Mitch Bartholomew

We will be travelling on Murrays coaches fitted with seatbelts. The buses will have a short comfort shop at Sutton Forrest on the way up and back.

The school will provide DVD's for students to watch on the bus. We ask that **NO** electronic devices such as iPads, iPods, mobile phones or digital cameras are brought along. We do encourage students to bring along some other activities to occupy them whilst travelling such as a book to read, crossword puzzles, cards, colouring in etc... Please inform your child's teacher if your child suffers from travel sickness.

In the event of any emergency we will make contact with you by phone (please ensure that the school has up-to-date contact arrangements for you). Updates on our arrival time can be found in the 'Latest News' section on the school website <http://www.lynehamps.act.edu.au>. Alternatively, please contact the front office who will be informed of our estimated arrival time.

In the event where medical attention is necessary we will seek medical attention from the nearest appropriate medical facility and advise you as soon as possible. Parents may be required to collect a sick child if the nominated first aid officer feels that this is the most appropriate form of action.

Please return the permission note and the medical form by Tuesday 26th September.

The total cost for the excursion is \$50 less any deposit you have already paid. Please contact the Front Office for an updated amount owing if you are unsure. EFTPOS/credit card facilities are available.

Final payments need to be paid by Tuesday 26th September. Please do not hesitate to contact Ben Roberts if you wish to discuss financial arrangements or require financial assistance.

Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities. Parents will be called to take their child home if a student is putting her/himself or another child's camp experience at risk.

Parents should be aware that staff members are not responsible for injuries or damages to property, which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents/Carers should warn children of the risks to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.

Mitch Bartholomew
Executive Teacher

Email: info@lynehamps.act.edu.au Phone: 6205 6511 www.lynehamps.act.edu.au

Fax: 6205 6510 Afters 62056514

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PERMISSION NOTE

I give permission for my child _____ in class _____ to attend the excursion to the Australian National Maritime Museum in Sydney, NSW on **Friday 13th October.**

- I authorise the teacher-in-charge to make arrangements for the welfare of the student (including medical or surgical treatment) in an emergency
- I agree to meet the costs associated with any emergency arrangement made by the teacher-in charge (free ambulance transportation applies only in the ACT, please check your private health insurance)
- I agree that the student will be under the authority of the school for the duration of the activity, and that the teacher-in-charge is authorised to return the student home at the expense of the parent/guardian if the teacher-in-charge considers that circumstances warrant such action
- The Excursion Medical Information and Consent Form has been completed and returned to the school prior to the excursion.

The ACT Education and Training Directorate is an agency of the ACT Government (the Territory). The Territory has insurance arrangements in place in order to meet certain liabilities. The Territory meets claims (including claims resulting from school activities or excursions) against it where there is a legal liability to do so. Liability is not automatic and depends on the circumstances in which the injury or illness was sustained. Parents should obtain their own advice about private insurance protection that may assist in meeting expenses if their child is injured or suffers an illness in circumstances where there is no liability on the part of the Territory.

Please Note: The school is planning to offer the Year 5/6 Camp at Birrigai. As this is an optional activity, a payment will be required to cover the costs. If the school is unable to cover the costs, the school may not be able to provide the activity. The school has made every effort to keep the costs for this activity at a reasonable level. We have an equity fund which can be used to provide financial assistance for students. Please do not hesitate to contact Annamaria if you require financial assistance for this excursion. Individual records of contributions are confidential.

I have completed:

- Lyneham Primary School Permission Note for the excursion to the Australian National Maritime Museum.
- Excursion medical information and consent form.
- Any medical treatment action plan form (available from school if required).

Parent/guardian Name: _____

Parent/guardian signature: _____ Date: _____

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Please note: As this is an optional activity, payment will be required to cover the costs.

**The total cost is \$50 minus the amount already paid for your deposit. Please ring the front Office for clarification*

Payment options: Cash payable to Lyneham Primary School. Credit card & EFTPOS payments welcome.

I have enclosed cash credit card details using EFTPOS

DD – Date of transfer _____

BSB: **032 777** Account No: **001543** Account Name: Lyneham Primary School

Reference: ANMM Student's Name _____

CREDIT CARD DETAILS

Your payment will be debited to your credit card account by completing the authority form below:

PAYMENT FOR Year 3&4 Excursion to the Australian National Maritime Museum 2017

Name of Cardholder _____

Card Type Visa MasterCard

Card Number:

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Expiry Date: ___/___

Amount: \$ _____

Signature: _____ Date: _____