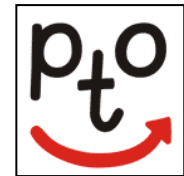


Preschool to Year 6

Tuesday 4th February 2020

Getting to Know You Interviews 2020



Dear Families,

Getting to Know You Interviews for families with children in Preschool to Year 6 will be held in week 3. We look forward to connecting with as many families as possible during this time as we value the opportunity to form partnerships and to learn about your child. All interviews will be held in classrooms and are 10 minutes in duration. For this year's interviews we will continue to use the internet-based booking system called Parent Teacher Online (PTO). Using this system, families will be able to book conference times from any internet-connected device.

This year, **we will be emailing families the logon information** to access PTO. This requires us to upload the primary contact and secondary contact name and email address for each student to the Parent Teacher Online system, an external third-party service provider. This information will be used to match you with the correct child and class, and to enable you to receive an email with logon details so you can book an interview time with your child's teacher.

You can access PTO's privacy policy using the link below or this QR code:
<http://www.parentteacheronline.com.au/privacy-policy/>



If you **DO NOT CONSENT** to the school uploading your name and email address to PTO, please complete the slip below and return it to the Front Office **by 3:30pm on Thursday 6th February**.

PTO log on information to book an interview time will be distributed to families on Monday 10th February. Please ensure you check your spam/junk mail if you do not receive the email.

Kind regards,

Olivia Neilson, ICT Coordinator & Annamaria Zuffo, Principal

NO CONSENT FOR PTO EMAIL DETAILS

Child's name: _____ Year level: _____ Class: _____

Parent/carer name: _____

I DO NOT CONSENT for Lyneham Primary School to provide my name and email address to Parent-Teacher Online for the purpose of booking an interview with my child's teacher.

Signature: _____ Date: _____